



### Rugby League Dismissal Report Tick List

All dismissal reports need to contain the following information. This tick list is designed to provide a guide to you when filling reports in. If you need help on dismissal report writing please get in touch with your society development officer.

<p><b>Am I using the correct form</b>  <i>If you are unsure which the correct form is, do not guess. Call up your development officer or other senior society member for advice.</i></p>	
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The top section of the form needs:

<p><b>Player Name, Number and Team</b>  <i>All three are required for an accurate report. If the players are swapping shirts, ensure you state the shirt he was wearing at dismissal as well as his number on the team sheet.</i></p>	
<p><b>Time of Incident</b>  <i>As it says, the time when the offence occurred</i></p>	
<p><b>Score at time and Final Score</b>  <i>As it says, ensure you give accurate scores. If the offence is a challenge after a try then state that</i></p>	
<p><b>Nature of Offence</b>  <i>Ensure this is filled in accurately, i.e. haven't ticked punching when the offence is fighting or referee abuse when it is disputing decisions etc</i></p>	
<p><b>Was the offence involved in a brawl</b>  <i>If offence was during a brawl ensure that you cross the box and fill in the separate brawl report.</i></p>	

In the actual report section you need:

<p><b>Re-state score at time and time of dismissal</b></p>	
<p><b>Stick to short relevant facts</b>  <i>Do not waffle. It doesn't matter who else punched who before they ran in.</i></p>	
<p><b>Careless, Reckless or Deliberate</b>  <i>Sets the tone to aid the disciplinary panel. Careless is careless. Reckless is where the player has committed an offence whereby he ought to be aware of the dangers of his actions but hasn't necessarily meant to cause harm. Deliberately/Intentionally is whereby the player has fully intended to commit the offence he has.</i></p>	
<p><b>Numbers of any other relevant players</b>  <i>Player he punched, player who aggravated him etc. Do not include irrelevant situations – especially if a brawl occurred at the same time.</i></p>	
<p><b>Detail on the offence</b>  <i>All relevant details about the incident, i.e. part of opponent contact made with (i.e. for a high tackle did he make contact with the head or neck, did he head butt his forehead or his chest). Was it a clenched fist or open palm etc</i></p>	

<p><b>Action taken</b>  <i>i.e. you called him over and sent him from the field of play. Both players were dismissed for fighting etc</i></p>	
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The bottom section of the report needs:

<p><b>Previous Cautions</b>  <i>Include relevant cautions. Was the team warned about the offence previously? Has the player previously been cautioned/sin binned for any offence</i></p>	
<p><b>Injuries</b>  <i>Include only injuries as a direct result of the player's actions. If it is a brawl only include injuries caused by the dismissed player. The brawl report is your opportunity to include all injuries.</i></p>	
<p><b>Aggressor or Retaliator</b>  <i>Ensure this agrees with your report. Aggressor is the person who starts an incident unprovoked. An aggressor is not someone who runs in to an already established fight.</i></p>	
<p><b>Provocation</b>  <i>State any provocation occurring, including verbal abuse. If the player claims provocation state this but say you did not see it. Ensure if you have seen provocation you sight the player as the retaliator and not aggressor.</i></p>	
<p><b>Distance from Incident</b>  <i>Please be accurate, if you are unsure of exact distance make a general statement like you were less than 10m away. If you are 40m away state this, do not lie, the disciplinary will weigh up all the evidence accordingly.</i></p>	
<p><b>Mistaken Identity</b>  <i>I hope you never put no –but if there is doubt then say. Be aware if you do this and there is no video then it is very likely that no player will be suspended.</i></p>	